12. Attachment C - Pre advice notification sheet

Details vendor	
Company name:	
Name contact person:	
Tel:	
E-mail:	
Details Ingram Micro CFS Benelux B.V. Warehouse, The Netherlands	

Contact: CFS Planning Department

Tel. Warehouse: +31 13 7502 103 Address: Gesworenhoekseweg 11

Postal code: 5047 TM Tilburg

E-mail: <u>cfs.preadvice@ingrammicro.com</u>

Notes:

- Please, fill out this form completely and email it to Ingram Micro CFS Warehouse.
- Please, also send us the packing slip(s) of the shipment(s).
- A confirmation stating your allocated delivery date, time slot and unloading reference will be made to you within 24 hours in a reply on your e-mail.
- Please note that you can't deliver shipments if you haven't received a delivery date, time and an unload reference.
- Please deliver the shipment on the provided delivery date and time slot.
- Failing to meet the predetermined time slot may lead to refusal of the shipment and/or additional waiting / hold times.
- Our planning department can be contacted daily from 7:30 am until 15:30 pm.
- Upon arrival at the Ingram Micro CFS Benelux B.V. Warehouse, your time slot confirmation and reference number must be presented to our security guard as proof of the pre-advice.
- In case of questions or remarks, please contact the Planning Department or Customer Service Department in order to avoid difficulties.

We ask you to give us the information as requested below

Details carrier (transporter)	
Company name:	
Name contact person:	
Tel:	
E-mail:	
Details shipment	
PO no.(s) (when available):	
E.T.A. (date and time):	
Number of pallets:	
Number of loose packages:	

Notes:

- Please do not state the number of boxes on this form when it's a pallet shipment
- All shipments must be delivered between 07:30 and 15:30

